Employers: How to Report Refusal of a Job Offer



April 30, 2021

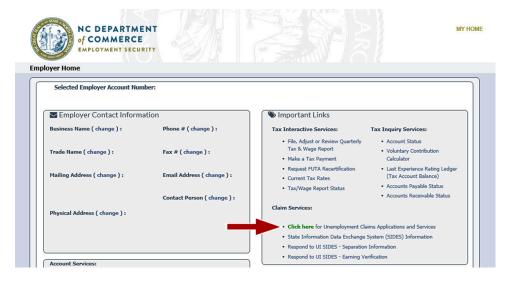
Need Assistance?

Employer Call Center 866-278-3822 des.nc.gov Claimants who refuse a suitable offer of work are typically ineligible to receive unemployment benefits, unless it is determined that the claimant has good cause to refuse to return to work.

Employers may report to the Division of Employment Security that an individual has refused an offer of work by following the instructions below.

REPORTING REFUSAL OF A JOB OFFER

 Sign into your DES online account at des.nc.gov. On the Employer Home page, click on Click here for Unemployment Claims Applications and Services.



2. On the next menu, click on the Refusal of Job Offer link.



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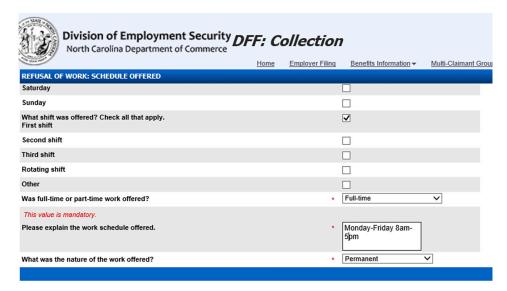
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Employer Call Center 866-278-3822 des.nc.gov **3.** You will now **complete a fact-finding questionnaire** to provide information about the company, the individual who received the offer and the type of work that was offered.



4. Provide the compensation offered and information about whether the offer was accepted. If the offer was accepted, you will be asked if the claimant started work. If the offer was not accepted, you will be asked the reason the claimant provided for not accepting the offer.



You will then have the opportunity to provide additional information. When you are finished, acknowledge the closing statement.



6. DES will review information provided by the employer and the claimant to determine whether the claimant may continue receiving unemployment benefits. Both parties will be notified of the decision and have the right to appeal if they disagree with it.

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