



Remember:

- UI benefits provide temporary financial assistance to people who qualify.
- Each person who collects UI benefits is legally responsible for making sure they follow the rules set by state law.
- If you report false or inaccurate information on purpose to get UI benefits, you are committing **UI fraud**, which can lead to serious consequences.

To be eligible for unemployment benefits, you must:

- Have lost your job through no fault of your own, such as in event of a layoff.
- Have earned enough wages in the last 15 months.
- Be able and available to work.
- Actively look for a new job.

Have more questions?



- Visit our website: des.nc.gov



- Call the Division of Employment Security (DES) Customer Call Center at 888-737-0259.

What you need to file for UI benefits:

- Your Social Security Number or Alien Number & expiration date (if you are not a U.S. citizen)
- Work history from the past two years, including:
 - Employer information (e.g., W-2 or pay stub)
 - Total wages
 - Employment dates
 - Pay rate
- Information about why your job ended
- If you get separation pay or retirement income

You will need additional documents if you are:

- A former federal employee
- Former military personnel
- Applying for Disaster Unemployment Insurance

For more information go to:
des.nc.gov/individuals/apply-ui

Click on "What do I need to apply?"



NC DEPARTMENT
of COMMERCE
EMPLOYMENT SECURITY

¿Necesita traducción? Llame al 888.737.0259 y presione 2

需要翻译吗? 致电 888.737.0259 按 3 获

Cần dịch thuật? Gọi 888.737.0259 nhấn phím 3

Besoin d'une traduction? Appelez le 888.737.0259 et appuyez sur 3

Lost your job? You might qualify for benefits.



Your Guide to Unemployment Insurance Benefits in North Carolina

How to file for Unemployment Insurance (UI) Benefits with the N.C. Division of Employment Security (DES)

You can start **today** by following these steps:

1 File a claim

Apply through MyNCUI Benefits online at des.nc.gov – this is the fastest way to apply for UI benefits. You can also apply over the phone: 888-737-0259.

After you submit your claim, DES will:

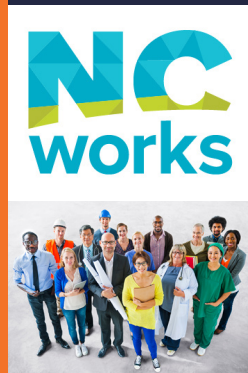
- Review your application.
- Contact your previous employer.
- Review how much money you made from past jobs.
- Let you know how much you may be eligible for based on your past wages.
- Determine if you get benefits based on the reason you lost your job.



2 Register to look for a job through NCWorks

Register or reactivate your NCWorks.gov account to look for work.

- NCWorks is the state entity that provides career services to people looking for a job. It is a separate organization from the N.C. Division of Employment Security.



Need help looking for a job? Call or visit an NCWorks career center near you for employment support services.

3 Look for a job

Starting the week you file, you must contact at least three employers for a job every week.

- One of those contacts can instead be a reemployment activity like attending a job fair, resume workshop, or interview prep through NCWorks.
- Keep a record of what you do to look for work, this is called a "work search contact."

4 File weekly certifications

You must file a weekly certification through MyNCUIBenefits each week regardless if you qualify for UI benefits or are waiting for a final decision to be made on your ability to get benefits. This is where you share with us any changes in your employment, wages, and work search each week.

Important!

- Be sure to start filing your weekly certification every Sunday after you file your initial claim. You must file weekly certifications to start getting UI benefits.
- DES may reach out to you with questions about your claim. It is important to respond quickly as this may affect your UI benefits.

