

North Carolina Department of Commerce Division of Employment Security Unemployment Insurance



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Request Reissue of Check - Claimant Deceased

Mail Date: February 24, 2017

JOHN DOE 700 Main Street RALEIGH, NC 27000

To Whom it May Concern,

I am writing in response to a request to reissue unemployment insurance check number 784397-2385 which had been issued to MR. JOHN DOE. We understand that this claimant is now deceased.

Before we can reissue the check, we will need a "Letter of Administration" from the Clerk of Court. This form can be obtained from the County Clerk of Court's office.

Upon receipt of this form, we will reissue the check and send it to you by mail. If you have any questions, please contact us by telephone at 919.707.1338 or by fax at 919.857.1296.

Sincerely,

Benefits Integrity Section